



COULSDON ATHLETIC YOUTH FOOTBALL CLUB
Clock house Recreation Ground , Corrigan Ave
Coulsdon, Surrey , CR5 2QU

CLUB CONSTITUTION

1. Name

The club will be called Coulsdon Athletic Football Club and will be affiliated to the Surrey County Football Association.

2. Aims and objectives

The aims and objectives of the club will be:

- To offer coaching and competitive opportunities in Mini Soccer, 9 aside and 11 aside Football
- To promote the sport of Football
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair to everyone
- To ensure that all present and future members receive fair and equal treatment

3. Membership

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted and the policies and rules of the Football Association.

Members will be enrolled in one of the following categories:

- full member
- junior member
- family member
- life member
- other category

4. Membership fees

Membership fees will be set annually and determined at the Annual General Meeting. Fees will be paid by annual subscription.

5. Officers of the club

The officers of the club will be:

- Life President

- Chair
- Vice Chair
- Honorary Secretary
- Treasurer
- Fixtures Secretary
- Club Coaching Co-ordinator
- Club Captain
- Club Welfare Officer
- any other relevant position

Officers will be elected annually at the Annual General Meeting. Committee members may serve in the elected position for three years, before applying for re-election for a further three year period..

6. Committee

The club will be managed through the Management Committee, Chair, Secretary, Treasurer. Team Managers and any other officer elected at the AGM. Only these posts will have the right to vote at meetings of the Management Committee.

The Management Committee will be convened by the Secretary of the club and held no less than 4 per year.

The quorum required for business to be agreed at Management Committee meetings will be 5 Officers.

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

7. Finance

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on: 31st May each year.

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of the Treasurer plus up to one other officers.

8. Annual general meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of officers are to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be 10 Members.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

9. Discipline and appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 14 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing. There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 14 days of the Secretary receiving the appeal.

10. Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of the Surrey County FA or transferred to another Club.

11. Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

Club President Derek Harris 25 Brighton Road Coulsdon CR5 2B drharris@sky.com
Club Chairman Lee Byatt 56 Winifred Road Coulsdon CR5 3JE leebyatt.5156@gmail.com
Club Secretary Scott Morley 90 Braemar Ave South Croydon CR2 0 QB s-morley@sky.com